hool Name: Achievement First Hartford Middle School chool Address: 305 Greenfield Street, Hartford, CT 06112 spector/s: Melinda Rivera		This checklist sh		AQ Lead and ugh by (Date)	AQ Coordinate	or during
es: 11/(СТ			
		AF HRT Middle				
1	GROUND LEVEL					
1a.	All areas are dusted and vacuumed regularly	Y				
1b.	Dumpsters are located away from doors, windows, and outdoor air intakes	Y				
1c.	Minimized pesticide application	Y				
1d.	Ensured that there is proper drainage away from the building	Y				
1e.	Ensured that temperature and humidity are maintained	Y				
10. 1f.	within acceptable ranges Checked for odors	Y				
1g.	Checked for signs of mold and mildew growth	Y				
1h.	Checked for signs of water damage	Y				
1i.	Checked for evidence of pests and obvious food sources	Y				
1j.	Noted and reviewed all concerns from school occupants	Y				
	Checked for peeling and flaking paint (if the building was	Y				
1k. 1l.	built before 1980, this could be a lead hazard) Determined date of last radon test	ř Y				
2	ROOF	1				
2a.	The roof is in good condition	Y				
2b.	Evidence of water ponding	Y Y	 		<u> </u>	<u> </u>
2c. 2d.	Ventilation units operate properly (air flows in) Checked for evidence of roof and plumbing leaks	Y Y			1	+
3	VENTILATION					
3a.	Ventilation units operate properly	Y				
3b. 3c.	No obstructions blocking air intakes No nests and debris near outdoor air intakes	Y Y				
00.	HVAC (Non 100% Fresh Air Systems) - Increase					
3d.	outdoor air ventilation throughout the building via window A/Cs, open doors/windows, using fans to create negative pressure pathways (where safety & security considerations permit)	Y				
3e.	Bathroom Exhaust are operational or there is an alternate form of fresh air introduction, i.e. open window, air purifier, open door, etc.	Y				
4	MAINTENANCE SUPPLIES					
4a.	Ensured that chemicals are used only with adequate ventilation and when building is unoccupied	Y				
4b.	Ensured that portable fuel containers are properly closed and accessible to approved personnel	N/A				
4c.	Ensured that power equipment, like snowblowers and lawn mowers, have been serviced and maintained according to manufacturers' guidelines and accessible to approved personnel	N/A				
4d.	Increased cleaning/disinfecting measures due to COVID- 19	N/A				
5	PRINTING/DUPLICATING EQUIPMENT					
5a.	Checked for odors from equipment	Y				
5b.	Ensured that equipment is maintained regularly (date of most recent servicing)	Y				
5c.	Checked that equipment functions properly	Y				
5d.	Ensured that duplicating equipment, printers, and copiers are located in a well-ventilated area, preferably in a separate room with an exhaust fan vented to the outside	Y				
6	IAQ MANAGEMENT PLAN To be filled by Coordinator Coordinated the implementation of the district-wide IAQ					
6a.	management plan and monitored progress plan and monitored progress Ensured that IAQ policies and upgrades in each school	Y				
6b.	are developed and conducted consistently	Y				
6c.	Developed management plans for integrated pest management, radon, and other relevant issues	Y				L
7 7a.	CLASSROOMS Ensured rooms are free of clutter	Y				
7a. 7b.	Ensured that no open food is stored in classroom	Y Y		1	1	1
	overnight Ensured that ventilation intakes or outtakes are not			+		
7c.	blocked	Y				
7d.	Ensured that animal food is stored in tightly sealed containers	N/A				
8	ANIMALS IN THE CLASSROOM					
8a.	Minimized exposure to animal allergens	N/A				
8b.	Ensured that animals are kept in cages (as much as possible)	N/A				
8c.	Ensured that cages are cleaned regularly	N/A			1	
8d.	Placed animal cages away from supply and return vents	N/A				
8e.	Ensured that animal food is stored in tightly sealed	N/A			1	
9	Containers EDUCATIONAL SUPPLIES (Art, Science)	11/7				
9a.	Ensured that Material Safety Data Sheets are accessible	Y				
9b.	Ensured that supplies are stored according to	Y	 	1	1	1

RETAIN COPY IN IAQ PLAN School Name: Achievement First Hartford Middle School School Address: 305 Greenfield Street, Hartford, CT 06112 Inspector/s: Melinda Rivera

This checklist should be completed by the IAQ Lead and IAQ Coordinator during the annual walkthrough by (Date)

Date: Under Additional and tabulation of the section of the sectin of the sectin of the section of the section of the section of th	Inspector/s: Melinda Rivera								
a Gene dening policy in place and being followed Y Commercial policy in place and	Dates: 11/09/24				СТ				
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